

Attachment 1

**FCI/USP Marion  
DEPARTMENT HEAD DOCUMENTATION - ATTEMPT AT INFORMAL RESOLUTION**

REMEDY # 636181-F1

Inmates Name: Jayyousi, K. Fak Registration #: 29557-039 Housing Unit I

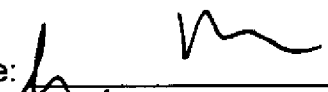
**TO BE COMPLETED BY THE DEPARTMENT HEAD ASSIGNED A BP-09:**

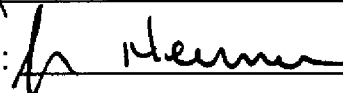
1. Briefly state the inmate's complaint and requested corrective actions.

*wants a transfer*

2. Document your efforts to resolve the matter to include policies reviewed. Note any reasons an informal resolution could not be achieved.

*Told him no*

Department Head Signature:  Date: 4/30

Department Head Name Printed: 

If not informally resolved, forward this form with the BP-229 packet to the Admin Remedy Coordinator.